

Community Living Exploratory Survey

This survey tool is to be utilized to assess each ID/DD supervised living program operated by a DMH certified provider agency.

*1. Agency

*2. Person Completing Survey

*3. Position of Person Completing Survey

*4. Program/Location Name

*5. Property Type

- HUD
- Owned by Service Provider
- Leased/Rented by Service Provider
- Leased/Rented by Person
- Unknown

*6. Address

*7. Services at this location

Community Living Exploratory Survey

***8. Were people given opportunities to visit other setting (for example, more than one apartment or home)?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***9. Does the setting reflect people's needs and preferences?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***10. Do the people regularly access the community and are they able to describe how they access the community, who assists in facilitating the activity and where they go?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***11. Are people aware of or have access to materials to become aware of activities occurring outside of the setting?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

***12. Do people shop, attend religious services, schedule appointments, have lunch with family and friends, etc., in the community, as they choose?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***13. Do people talk about activities occurring outside of the setting?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***14. Do people work in an integrated community setting?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***15. If people would like to work, is there activity that ensures the option is pursued?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

*16. Were people given a choice of roommate?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*17. Do people express a desire to remain in a room with a roommate?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*18. Do people know how to request a roommate change?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*19. How is it clear that people are not required to adhere to a set schedule for waking, bathing, eating, exercising, activities, etc.?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

*20. Do people's schedules vary from person to person in the same setting?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*21. Do people have access to things such as a television, radio, and leisure activities that interest them and can schedule such activities at their convenience?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*22. Do people have checking or savings accounts or other means to control funds?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*23. Do people have free access to their funds?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

***24. Is it clear that people are not required to sign over any type of income to the provider?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***25. Do people have a meal at the time and place of their choosing?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***26. Can people request an alternative meal if desired?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***27. Are snacks accessible and available anytime?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

***28. Does the dining area afford dignity to the diners and are people required to use disposable cutlery, plates, and cups?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***29. Are people required to sit at an assigned seat in a dining area?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***30. Do people converse with others during meal times?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***31. If people desire to eat privately, can they do so?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

*32. Do staff ask people about their needs and preferences?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*33. Are people aware of how to make a request for changes in activities?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*34. Did the provider honor people's requests to change or vary activities?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*35. Is personal choice facilitated in a manner that leaves people feeling empowered to make decisions?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

***36. Does people have private cell phones, computers, or other personal communication devices or have access to a telephone or other technology device to use for personal communication in private at any time? Is this limited in any way?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***37. Is the telephone or other device in a location that has space around it to ensure privacy?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***38. Is information about filing a complaint posted in an obvious location and in an understandable format?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

*39. Are people comfortable discussing concerns?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*40. Do people know who to contact or the process to make an anonymous complaint?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*41. People, or a person chosen by the individual, have an active role in the development and update of the person's activity plan/ Individual Service Plan?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*42. Are people or their chosen representative(s) aware of how to schedule an Activity Plan/ Individual Service Plan meeting outside of the annually required meeting?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

*43. Can people explain the process to develop and update their plans?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*44. Was the person present during the last planning meeting?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*45. Did/does the planning meeting occur at a time and place convenient for the person to attend?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*46. Do people receiving ID/DD Waiver services live or receive services in a different area of the setting separate from people who do not receive ID/DD Waiver services?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

*47. Is the setting in the community among other private residences, retail businesses?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*48. Do people on the street greet/acknowledge people receiving services when they encounter them?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*49. Are visitors restricted to specific visiting hours?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*50. Are visiting hours explained?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

*51. Is there evidence that visitors have been present at regular frequencies?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*52. Are there private meeting areas for visitors?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*53. Do people have full access to typical facilities in a home such as a kitchen with cooking facilities, dining area, laundry, and comfortable seating in the shared area?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*54. Is informal (written or oral) communication conducted in a language that the person understands?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

*55. Is assistance provided in private, as appropriate, when needed?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*56. Are there gates, locked doors, or other barriers preventing people's entrance to or exit from certain areas of the setting?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*57. Are people receiving ID/DD Waiver services facilitated in accessing amenities such as a pool or gym used by others on-site?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

***58. Is the setting physically accessible and there are no obstructions such as steps, lips in a doorway, narrow hallways, etc., limiting people's mobility in the setting or if they are present are there environmental adaptations such as a stair lift or elevator to ameliorate the obstruction?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***59. For people who need supports to move about the setting as they choose, are supports provided, such as grab bars, seats in the bathroom, ramps for wheel chairs?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***60. Are appliances accessible to people (e.g. the washer/dryer are front loading for people using wheel chairs)?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

***61. Are tables and chairs at a convenient height and location so that people can access and use furniture comfortably?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***62. Are people moving about inside and outside the setting as opposed to sitting by the front door?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***63. Do people in the setting have access to public transportation?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***64. Is an accessible vehicle available to transport people to appointments, shopping, etc.?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

***65. Are bus and other transportation schedules and telephone numbers posted in a convenient location?**

- Yes
- No
- Compliance is possible with changes
- There is no public transportation system available to access.

Explain changes needed to achieve compliance

***66. Is training in the use of public transportation facilitated?**

- Yes
- No
- Compliance is possible with changes
- There is no public transportation system to access.

Explain changes needed to achieve compliance

***67. Where public transportation is limited, are other resources provided for the people to access the broader community?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

*68. Is health information about people kept private?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*69. Are schedules of people for PT, OT, medications, restricted diet, etc., posted in a general open area for all to view?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*70. Are people who need assistance with grooming, provided assistance as they desire? Are people allowed to have hairstyles and stylists of their choice?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*71. Are people's nails trimmed and clean?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

*72. Do people wear robes, gowns, etc. all day?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*73. Are people dressed in clothes that fit, are clean, and are appropriate for the time of day, weather, and preferences?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*74. Do people greet and chat with staff?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*75. Do staff converse with people in the setting while providing assistance and during the regular course of daily activities?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

***76. Does staff talk to other staff about a person as if the person was not present or within earshot other persons in the setting?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***77. Does staff address people in the manner in which the person would like to be addressed as opposed to routinely addressing individuals as "hon" or "sweetie"?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***78. Does documentation note if positive interventions and supports were used prior to any plan modifications?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

***79. Are less intrusive methods of meeting the people's needs that were tried documented?**

- Yes
- No
- Partial compliance is possible with changes

Explain changes needed to achieve compliance

***80. Does the plan include a description of the condition that is directly proportional to the assessed need, data to support ongoing effectiveness of the intervention, time limits for periodic reviews to determine the ongoing necessity of the modification, informed individual consent, and assurance that the intervention will not cause the person harm?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***81. Is the furniture arranged as people prefer and does the arrangement assure privacy and comfort?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

*82. Can people close and lock their bedroom doors?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*83. Can people close and lock the bathroom door?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*84. Do staff or other people always knock and receive permission prior to entering a bedroom or bathroom?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*85. Are cameras present in the setting?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

*86. Is furniture arranged as people prefer to assure privacy and comfort?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*87. Do people understand the circumstances when staff can/will utilize a key to enter private space?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*88. Are people's personal items, such as pictures, books, and memorabilia present and arranged as they desire?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

*89. Do the furniture, linens, and other household items reflect personal choice?

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

***90. Do living areas reflect the personal interests and hobbies of the people living in the setting?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***91. Does the person have a lease or, for settings in which landlord tenant laws do not apply, a written residency agreement?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***92. Do people know their rights regarding housing and when they could be required to relocate?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***93. Do people know how to relocate by their choice and request new housing?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

Community Living Exploratory Survey

***94. Does the written agreement include language that provides protections to address eviction processes and appeals comparable to those provided under jurisdiction's landlord tenant laws?**

- Yes
- No
- Compliance is possible with changes

Explain changes needed to achieve compliance

***95. Date of review by the agency's quality management committee.**