Employer Contact Worksheet

Client: _____ Employment Specialist: _____ Date: _____

Person's Own Individual Employment Goals and Preferences:

Person signed Release of Information (Disclosure) for this Employer Contact: YES NO

Person's Strengths, Abilities, Resources and Potential Contributions to Employer:

Employer Business & Address:

Your Introductory Presentation is Ready: YES NO

Advance Information Regarding Employer:

Desired Outcome for Employer Contact:

Next Steps for Employer Contact:

David W Lynde