

Client Orientation
What You Should Expect from Supported Employment Services

- ❑ Supported employment services help you develop your own individual employment goals and then helps you *to get and keep jobs you want in your community*.
- ❑ One of the first things your employment specialist will do with you is to develop a vocational profile. This gives your employment specialist a chance to learn more *about your talents, your strengths, your history with employment, the types of jobs that you are interested in, and what you want to get from employment*.
- ❑ An employment specialist will provide assistance to you in developing *your own individual employment goals and plan* and then continue to work with you in all phases of searching for, finding and keeping employment that you want.
- ❑ Employment specialists work with a small caseload so *they can be available to you* to help as much as you need or want them to. Employment specialists work with about 20 people at a time.
- ❑ Your employment specialist *works only in supported employment services* so they are not pulled away from helping with you with your employment goals to provide other services such as groups or case management.
- ❑ Employment specialists are trained in all phases of helping people to get and keep employment. You will have the opportunity to work with *one employment specialist* who can help you will developing a vocational profile, developing your own employment goals, setting up your own employment plan, looking for or developing jobs and helping you with ongoing supports while you are working.
- ❑ Your employment specialist will be a regular *part of your treatment team* so that your whole team is able to understand and support your employment goals. Your employment specialist meets with your other mental health team members on a regular basis to share information.

- ❑ Your employment specialist *works as a team member* with other employment specialists so they can provide back up coverage for each other when your employment specialist is on vacation.
- ❑ Your employment specialist will work with you to *find a job that matches your preferences* based on your experiences and choices. You may want a job that is only 4 hours a week, 20 hours a week or full time; the choice is yours.
- ❑ Your employment specialist is available to help you receive *good, accurate benefits counseling information* (for programs such as SSDI, SSI, Medicaid, Medicare). You will receive information and how those benefits will be affected by employment income. Working with your employment specialist, *you decide the best plan* for your benefits and employment income.
- ❑ Your employment specialist will help you find jobs that match your goals and your preferences, you will not be asked to apply for jobs that do not match what you want.
- ❑ Your employment specialist will also *help you to look for other jobs* if your current job is not a good match for you.
- ❑ Your employment specialist will *help you find jobs that are permanent*, not jobs that you can keep for only a limited time.
- ❑ Your employment specialist will work with you, and with your employer, if *you choose*, to help you be successful at your job.
- ❑ Your employment specialist will spend most of their time out of their office and in the community. Employment specialists will be available to meet with you at your home and at your workplace if you choose.