| **IDD** **Employment Profile** | **Name:** |  |
| --- | --- | --- |
|  | **ID Number:** |  |
|  | **Date:** |  |
|  | **Provider Agency:** |  |
|  |  |  |
| **Availability:**  |
|[ ]  Weekdays |[ ]  Evenings |[ ]  Full time (40 hours/week) |
|[ ]  Weekends |[ ]  Part-time (at least 20 hrs/week) |[ ]  Less than part-time (less than 20 hrs/week) |
| **Transportation**:  |  |
|[ ]  Needs transportation |[ ]  Needs assistance/training to access public transportation |
|[ ]  Can access public transportation |[ ]  Family/neighbor/friend/co-worker will transport |
| **Financial Situation**:  |
|[ ]  Income must not affect benefits |[ ]  Financial ramifications not an obstacle |
|[ ]  Is concerned/would like more information about increased income effect on SSI/SSDI |
| **Time awareness**:  |
|[ ]  Cannot tell time |[ ]  Understands break and lunch |
|[ ]  Can tell exact time |[ ]  Can tell time to the hour |
|[ ]  Must have digital clock/watch to tell time |[ ]  Can tell time with analog clock/watch |
| **Lifting ability:** |
|[ ]  0-5 lbs. |[ ]  10-20 lbs. |
|[ ]  20+ lbs. |[ ]  Cannot lift |
| **Endurance (hours per day)**:  |
|[ ]  2-4 hrs, many breaks |[ ]  2-4 hrs, few breaks |
|[ ]  5-8 hrs, many breaks |[ ]  5-8 hrs, few breaks |
| **Preferred work area (check all that apply):**  |  |
|[ ]  Small area/one room |[ ]  Several rooms |
|[ ]  Building-wide |[ ]  Building and grounds |
| **Mobility:**  |  |  |
|[ ]  Walks without assistance |[ ]  Requires adaptations/assistance to walk/stand |
|[ ]  Uses a wheelchair/must be pushed |[ ]  Uses a wheelchair/can self-navigate |
| **Supervision (check all that apply)**:  |  |
|[ ]  Requires one-on-one supervision/all times |[ ]  Can be unsupervised for 30 minutes |
|[ ]  Can be unsupervised for 60 minutes |[ ]  Does not require immediate supervision |
|[ ]  Prefers to work alone |[ ]  Likes to be a part of a team of 3 or less |
|[ ]  Likes to work in larger groups |  |
| **Adapt to change/ability to follow rules:**  |
|[ ]  Accepts change |[ ]  Does not adapt to change |[ ]  Does not like change |
|[ ]  Prefers routine tasks |[ ]  Prefers variety of tasks |[ ]  Flexible |
|[ ]  Follows variety of rules |[ ]  Must have assistance to follow rules |
| **Multitask (check all that apply):**  |
|[ ]  Can complete 1-3 tasks in sequence independently |[ ]  Can complete 1-3 tasks in sequence with assistance |
|[ ]  Can complete 4-6 tasks in sequence independently |[ ]  Can complete 4-6 tasks in sequence with assistance |
|[ ]  Can complete more than 7 tasks independently |[ ]  Can complete more than 7 tasks with assistance |
| **Self-initiation:**  |  |
|[ ]  Always requires prompting to move to next step |[ ]  Will ask for next step 25% of the time |
|[ ]  Will ask for next step 25%-50% of the time |[ ]  Will ask for next step more than 50% of the time |
| **Benefits desired (check all that apply):** |
|[ ]  None |[ ]  Vacation |[ ]  Vision |
|[ ]  Medical |[ ]  Dental |
| **Interactions/Preferred Work Environment (check all that apply):**  |
|[ ]  Friendly, talkative co-workers |[ ]  Prefers few interactions with co-workers |
|[ ]  Helps others (co-workers, customers) |[ ]  Prefers busy, high demand work site |
|[ ]  Receives satisfaction from completing tasks |[ ]  Prefers very quiet work site |
|[ ]  Prefers a relaxed work site |[ ]  Requires recognition for a job well done |
|[ ]  Would like to advance in the company |
| **Person has expressed interest in:** |
| **Things done to earn money in the past:** |
| **Short term jobs(less than 90 days):** |
| **Describe any interactions/services from MDRS (include dates and activities)** |
| **Volunteer or internship experiences:** |
| **Describe favorite employment experience (if applicable):** |
| **Describe work skills the person already has:** |
| **How does the person get around in the community:**  |
| **What are the person’s hobbies and interests:** |
| **What are the person’s preferred conditions (non- negotiations) for employment at this time:**  |
| **What are the person’s potential contributions to offer to employers:**  |
| **Staff signature/credentials** |  |