



Mississippi Department of Mental Health
Provider Bulletin
Number PR0080

Subject: Required Annual Operational Plans for all DMH/C, DMH/D and DMH/P Providers

Issue Date: June 22, 2018

Effective Date: July 1, 2018

Scope

All DMH Certified Providers designated as a DMH/C, DMH/D or DMH/P Provider

Purpose

Inform all DMH/C, DMH/D and DMH/P Certified Providers of the requirements for submission of Annual Operational Plans and provide the format for submitted information

Background

The 2016 *Operational Standards for Mental Health, Intellectual and Developmental Disabilities and Substance Use Disorders Community Service Providers* Rule 8.5 requires all DMH/C, DMH/D and DMH/P providers to submit an Annual Operational Plan based on the DMH Operational Standards and the required services established by DMH for certification (i.e. core services). Included with this Provider Bulletin is the format that DMH is requesting that agencies utilize to report the services provided and the counties in which those services are provided.

Subject

Annual Operational Plans must be submitted by the Chairperson of the Regional Commission or Chairperson of the Governing Authority and the Executive Director of the agency to DMH by July 1, 2018 (or as soon as possible) by all DMH/C Providers, DMH/D Providers, and DMH/P Providers.

Annual Operational Plans for DMH/C, DMH/D, and DMH/P Providers that provide all or components of the core services (as identified in Rule 3.1 for DMH/C and DMH/P) must address the following:

- The core services provided by the agency;
- The geographical area in which core services are provided. Identified by each service and county;
- Projected funding by major funding source (federal, state and local) for each core service;
- The core services that the agency does not intend to provide;
- Any other services outside of the core services being provided by the agency;
- The geographical area in which services outside of the core services are provided. Identified by each service and county; and
- Projected funding by major funding source (federal, state and local) for each service being provided outside of the core services.

DMH has included a format for reporting the required information. The Excel version of the format will be available on the DMH website under the Provider tab at www.dmh.ms.gov. Annual Operational Plans should be submitted to the following address:

Division of Certification
Department of Mental Health
239 North Lamar Suite 1101
Jackson, MS 39201
Kala.booth@dmh.ms.gov

DMH will approve or disapprove the submitted Annual Operational Plan based on required standards and core services established by the Department. DMH will notify the provider in writing of approval/disapproval of the Annual Operational Plan.

If DMH finds deficiencies in the plan based on standards and core services required for certification, DMH shall give the provider a six (6) month probationary period to bring practices and services up to the established standards and required core services.

If after the six (6) month probationary period, DMH determines the provider still does not meet the standards and required core services for certification, DMH may remove the certification of the provider. The provider will then be ineligible for state funds from Medicaid reimbursement or other funding sources for those services.

End of Provider Bulletin