



FEI Systems

Connecting Every Dimension of  
Health and Human Services

# Mississippi 837

Submission Training

# Introductions

## Val Hewitt

Training Associate

[val.hewitt@feisystems.com](mailto:val.hewitt@feisystems.com)



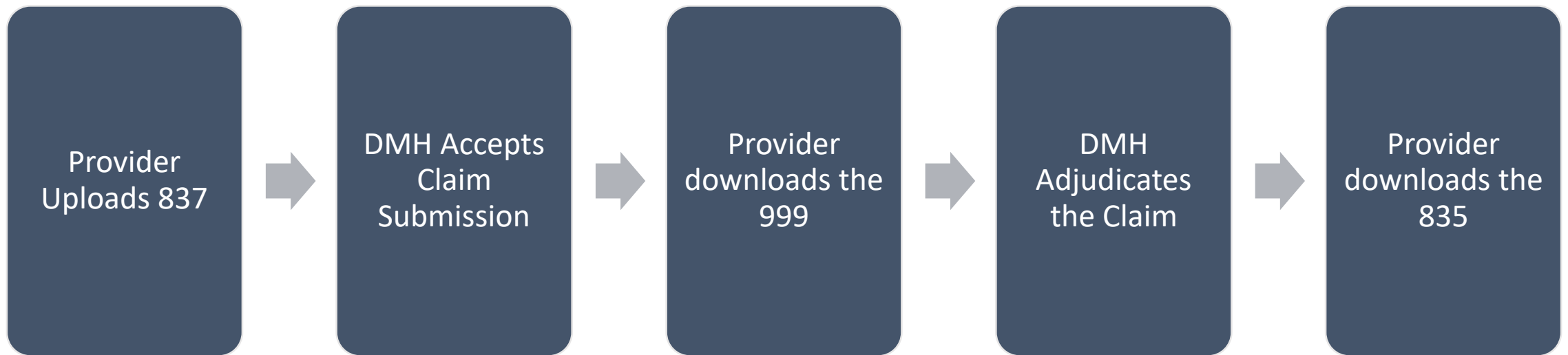
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# Agenda

- Submission process
- Checking for Errors
- Certification Process



# 837 Process



# Instruction Table

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**EDI TRANSACTIONS**  
**837P PROFESSIONAL CLAIMS**

*Instruction Table*

Loop	Segment ID	Name	Accepted value(s)	Comments
Header	ISA05	Interchange ID Qualifier	ZZ	ZZ = Mutually Defined
Header	ISA06	Interchange Sender ID		WITS provider contract ID
Header	ISA07	Interchange ID Qualifier	ZZ	ZZ = Mutually Defined
Header	ISA08	Interchange Receiver ID	DMH federal tax ID	
Header	ISA11	Repetition Separator	^	
Header	ISA16	Component Element Separator	:	
Header	GS02	Application Sender's Code	WITS provider contract ID	
Header	GS03	Application Receiver's Code	DMH federal tax ID	
Header	GS08	Version Identifier Code		005010X222A1
Header	BHT06	Claim or Encounter ID	CH	CH = Chargeable
1000A	NM109	Submitter Identifier		WITS provider contract ID
1000B	NM103	Receiver Name	DMH	
1000B	NM109	Receiver Primary Identifier	DMH federal tax ID	
2000B	SBR01	Payer Responsibility Sequence Number Code	P	P = Primary
2000B	SBR02	Individual Relationship Code	18	18 = Self The subscriber is always the patient.
2010AA	NM102	Entity Type Qualifier	2	2 = Non-person entity
2010AA	NM108	Identification Code Qualifier	XX	XX = Centers for Medicare and Medicaid Services National Provider Identifier
2010AA	NM109	Identification Code (Billing Provider Identifier)	Provider agency NPI	
2010BA	NM109	Subscriber Primary Identifier	Provider Client ID	This is the local client ID used by the provider.
2010BB	NM103	Payer Name	DMH	
2010BB	NM108	Identification Code Qualifier	PI	PI = Payor Identification
2010BB	NM109	Payer Identifier	DMH federal tax ID	
2300	CLM01	Claim Submitter's Identifier (Patient Control Number)		Must be unique to each claim/encounter. This number is returned in the 835 to identify the claim.
2300	CLM05-3	Claim Frequency Type Code	1 7 8	1 = Original claim 7 = Replacement claim 8 = Void/cancel
2310B	NM101	Entity Identifier Code	82	82 = Rendering Provider Note: The rendering provider should be reported in Loop 2310B or 2420A.
2310B	NM102	Entity Type Qualifier	1	1 = Person

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tel: (443) 270-5100 fax: (410) 715-6538 | www.FEIsystems.com



# Finding your Provider Contract ID

Agency > Contract Management > Contract EDi > Profile of the Contract

The screenshot shows the MS-WITS TRAINING web application interface. The top navigation bar includes the DMH logo, the text 'MS-WITS TRAINING' with the date '19.11.11', and 'Department of Mental Health, Main Office'. On the right, it shows the user 'Hewitt, Val' and a 'Logout' button. Below the navigation bar is a 'Snapshot' button. A left-hand menu contains 'Home Page', 'Agency' (expanded to show 'Agency List', 'GPRA Discharge Due', 'GPRA Follow-up Due Summary', 'GPRA Follow-up Due Detail', 'Overdose Reversal Kits', 'Health Information Mgmt', and 'Facility List'), and 'Contract Management'. The main content area is titled 'Contract Edi Profile' and contains the following fields:

Provider Agency	Region 1 CHMC	Interchange Sender ID	1011
Contract Name	Region 1	Application Sender's Code	1011
Contract #	Region 1	Submitter ETIN	1011
Contract ID	10		

At the bottom right of the form area are three buttons: 'Cancel' (red), 'Save' (green), and 'Finish' (blue).



# Submission Screen

- File names may be any combination of letters, numbers and the underscore (\_). Additional special characters are not allowed.
- Files must use a .DAT or .TXT extension.

DMH MS-WITS TRAINING 19.11.2 Administrative Agency, Administrative Facility Hewitt, Val Logout Snapshot

Home Page  
▶ State Waitlist  
▶ Agency  
▶ Group List  
Clinical Dashboard  
▶ Client List  
▼ System Administration  
Code Tables  
System Accounts  
Activity Management  
Adjudication Rule  
Services  
Rates  
H835 Management  
H999 Management  
H837 Management

H837 Management

File Name   
Upload Date  Status  Clear Go

H837 File List [Add H837](#)

Actions	File Name	Uploaded Date	Status



# Reviewing the Submission

Submissions take up to five minutes to process!

The screenshot displays the MS-WITS TRAINING web application interface. The header includes the DMH logo, version 19.11.2, the title 'MS-WITS TRAINING', and the user role 'Administrative Agency, Administrative Facility'. The user 'Hewitt, Val' is logged in, with a 'Logout' link and a 'Snapshot' button. A navigation menu on the left lists: Home Page, State Waitlist, Agency, Group List, Clinical Dashboard, Client List, System Administration (expanded), Code Tables, System Accounts, Activity Management, Adjudication Rule, Services, Rates, H835 Management, H999 Management, and H837 Management.

The main content area shows the 'H837 Profile' for a submission. The details are as follows:

File Name	Reg2Example_837P3Test.txt	Uploaded By	Hewitt, Val
Contractor Agency	Department of Mental Health	Upload Date	3/16/2020
Status	Failed	Process Start Date	3/16/2020
Provider Agency	Administrative Agency	Process End Date	3/16/2020

A 'Finish' button is located below the submission details.

The 'Errors(Export)' section contains the following table:

Code	Message
H837Processor	The 837 HIPAA sender and/or receiver data does not find any valid record in uploaded contractor agency.





# Fixing Errors

Submissions  
take up to five  
minutes to  
process!



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## APPENDIX: 837P IMPORT ERROR MESSAGES


WITS Error Message	Explanation	Action
A connection attempt failed because the connected party did not properly respond after a period of time, or established connection failed because connected host has failed to respond.	The 837P transaction could not be uploaded. This is likely due to a network issue.	The provider agency should verify their network connection and retry.
A Contract Auth Period for Contract ID = # effective on MM/DD/YYYY could not be found.	An agreement authorization period does not exist in WITS for MM/DD/YYYY.  Note: The error message will contain the Contract ID instead of "#" and the reported date instead of "MM/DD/YYYY".	DMH should verify a contract authorization period exists for the specified date.
ERROR: The Rendering Provider Loop and/or Service Facility Location Loop are missing at both the claim level and service level for claim #.	The Rendering Provider was not reported in Loops 2310B or 2420A OR The Service Facility was not reported in Loops 2310C or 2420C.	The provider agency should include the rendering provider and service facility loops on the 837 and resubmit.
Failed to find segment 'ABC' before end of file.	A required segment "ABC" was not found in the 837P transaction. Note: The error message will contain the expected segment instead of "ABC".	The provider agency should update the 837P transaction to include the specified segment and resubmit.
Illegal value encountered (#) in segment 'CLM' at element position '5', composite position '3'. Legal value(s): '1', '7', '8'.	A Claim Frequency Code "#" was reported in Loop 2300 CLM05-3. Accepted values are 1, 7, and 8.  Note: The error message will contain the reported value instead of "#".	The provider agency should update the 837P transaction and resubmit.
Illegal value in segment 'GS' at element position '3'. Only legal value is '5' but encountered '#'	An Application Receiver's Code "#" was reported in GS03. Only code "5" is accepted.  Note: The error message will contain the reported value instead of "#" and the accepted value instead of "5".	The provider agency should update the 837P transaction and resubmit.
Illegal/unexpected value encountered (#) in segment 'ISA' at element position '7'. Legal value(s): 'ZZ'.	An Interchange ID Qualifier "#" was reported in ISA07. Only "ZZ" is accepted. Note: The error message will contain the reported value instead of "#".	The provider agency should update the 837P transaction and resubmit.
Illegal/unexpected value encountered (#) in segment 'NM1' at element position '1'. Legal value(s): '82'.	An Entity Identifier Code "#" was reported in Loop 2310B NM101 or Loop 2420A NM101. Only "82" is accepted.	The provider agency should update the 837P transaction and resubmit.
Illegal/unexpected value encountered ( ) in segment 'ISA'	A Component Element Separator " " was reported in ISA16. Only ":" is accepted.	The provider agency should update the 837P transaction and resubmit.

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# H999

 **MS-WITS TRAINING** | Administrative Agency, Administrative Facility Hewitt, Val   
Logout 

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 Snapshot




- Home Page
- ▶ State Waitlist
- ▶ Agency
- ▶ Group List
- Clinical Dashboard
- ▶ Client List
- ▼ System Administration
  - Code Tables
  - System Accounts
  - Activity Management
  - Adjudication Rule
  - Services
  - Rates
  - H835 Management
  - H999 Management
  - H837 Management
  - HL7Management
  - SPARS Batch

### H999 Management

File Name  Upload Date

Clear Go

### H999 File List ([Export](#))

Actions	File Name	Upload Date	Created Date
	9_20200110142447_640546351-9.999		1/10/2020 1:24 PM
	Region1_20200110110421_640546351-2.999		1/10/2020 10:04 AM
	Region1_20200110132014_640546351-3.999		1/10/2020 12:20 PM





- Home Page
- ▶ State Waitlist
- ▶ Agency
- ▶ Group List
- Clinical Dashboard
- ▶ Client List
- ▼ System Administration
  - Code Tables
  - System Accounts
  - Activity Management
  - Adjudication Rule
  - Services
  - Rates
  - H835 Management
  - H999 Management
  - H837 Management
  - HL7 Management

## H835 Management

File Name

Upload Date

Status

Clear

Go

## H835 File List

Actions	File Name	Uploaded Date	Status
	Region1_20200130095431_640546351-2005.835	1/30/2020 8:54 AM	Processed
	9_20200130113001_640546351-2006.835	1/30/2020 10:30 AM	Processed



# Pre-Requisites

- The provider uploads an 837P to the testing environment. If there are submission errors, the 837P should be corrected and resubmitted.
- The provider agency downloads the 999 transaction.
- Mississippi DMH adjudicates claim(s).
- The provider agency downloads the 835 transaction.



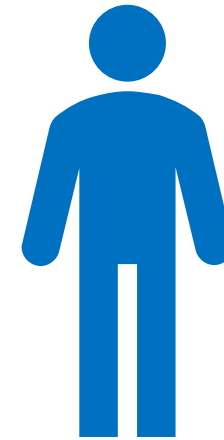
# Test Cycles

- An established contractual relationship with Mississippi DMH to provide treatment services.
- A Business Associate Agreement (BAA) with Mississippi DMH.
- Login credentials to the MS WITS testing environment.
- The ability to create 837P transactions in accordance with this document.
- Notification to Mississippi DMH that they will submit 837P transactions in lieu of entering encounters in MS WITS. The notification must include:
  - Point of contact (name, title, telephone number, and email address).
  - Agreement to complete a testing cycle consisting of three test 837P transactions over a four-week period.
  - Expected submission date of the first test 837P transaction.



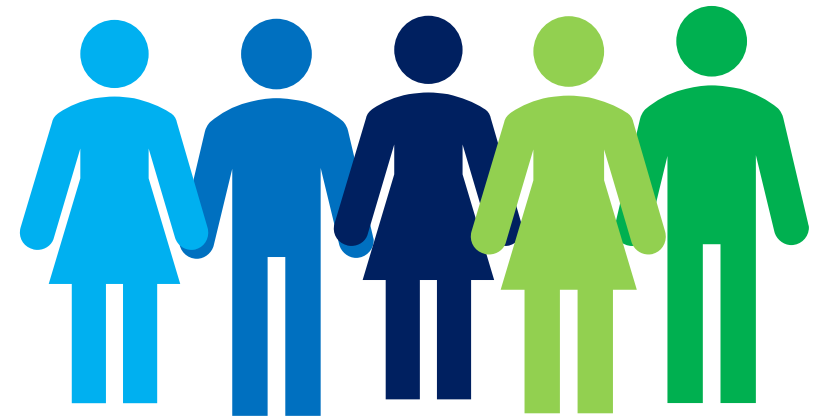
# Cycle 1

- The goal of this cycle is to successfully submit a simple 837P that meets syntax and formatting requirements. The 837P should contain a single claim for a single client.
- In this cycle, provider agencies should become familiar with uploading the 837P, viewing and correcting submission errors, and downloading the 999 and 835.

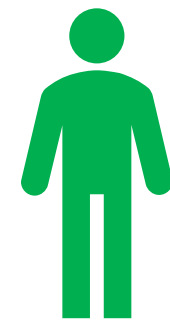


# Cycle 2

- The goal of this cycle is to successfully submit a more complex 837P.
- The 837P should include at least:
  - 5 clients
  - 25 claims
  - 2 rendering providers



x 25



# Cycle 3

- The goal of this cycle is to successfully submit an 837P with adjustments and duplicate claims. The 837P should include:
  - An adjustment to a claim that was adjudicated in a previous test cycle
  - A duplicate claim that was adjudicated in a previous test cycle.





# Certification

- Successfully complete three testing cycles.
- DMH will provide login credentials to the WITS Production Environment.



# Support

Please have the following information available when contacting Mississippi DMH:

- Provider agency name
- Point of contact, including name, title, telephone number, and email address
- 837P file name
- Upload date
- Error message (if applicable)

