



Supporting a Better Tomorrow...One Person at a Time

Request for Quotes

Mississippi Department of Mental Health Respite Services for the Crossover XPand System of Care (SOC) Project

Contact: Toni Johnson
MS Department of Mental Health
239 North Lamar St.
Jackson, MS 39201
601-359-1288
toni.johnson@dmh.ms.gov
Date: Wednesday, November 4, 2020

Introduction

The Mississippi Department of Mental Health (DMH) is seeking proposals to provide respite services for DMH's Crossover XPand System of Care (SOC) project. DMH has received federal funding for the Crossover XPand SOC project from the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA), Center for Mental Health Services (CMHS).

The Crossover XPand SOC project is proposing to expand current and graduated System of Care (SOC) programs in two jurisdictions served by Pine Belt Mental Healthcare Resources and Weems Community Mental Health by prioritizing underserved children and youth who are involved in the child welfare/advocacy system and/or the juvenile justice system, referred to as "crossover youth," and those at risk for becoming crossover youth, and their families. The priority children and youth will have a diagnosed serious emotional disorder (SED), co-occurring disorder (COD), or first episode of psychosis (FEP), be ages 3 -21, reside in Forrest, Jones, Lamar, Lauderdale, or Marion Counties in Mississippi, and be involved with child protection services and/or juvenile justice, or be at risk for involvement.

The goals of Crossover XPand SOC are: 1) to expand Mississippi's SOC by targeting at risk and crossover youth (ages 3-21) with SED/COD/FEP and their families and expanding integrated care with evidence-based interventions; 2) to increase awareness of, and community commitment to, the mental health issues of at risk and crossover youth; 3) to improve organizational and systemic capacity to serve at risk and crossover youth with SED/COD/FEP across five levels of care; 4) to expand youth and family roles as full and equal partners within an integrated system of care; and 5) to use continuous quality improvement to drive and sustain effective service delivery for replication. Crossover XPand SOC will annually engage a minimum of 100 at risk or crossover youth, for a total of 400 youth over the entire project period. Other objectives include improving time to engage youth by integrating services at strategic intercept points, expanding access to care, and creating a skilled trauma-focused workforce.

Project Overview

The goals of Crossover XPand SOC are: 1) to expand Mississippi's SOC by targeting at risk and crossover youth (ages 3-21) with SED/COD/FEP and their families and expanding integrated care with evidence-based interventions; 2) to increase awareness of, and community commitment to, the mental health issues of at risk and crossover youth; 3) to improve organizational and systemic capacity to serve at risk and crossover youth with SED/COD/FEP across five levels of care; 4) to expand youth and family roles as full and equal partners within an integrated system of care; and 5) to use continuous quality improvement to drive and sustain effective service delivery for replication. Crossover XPand SOC will annually engage a minimum of 100 at risk or crossover youth, for a total of 400 youth over the entire project period. Other objectives include improving time to engage youth by integrating services at strategic intercept points, expanding access to care, and creating a skilled trauma-focused workforce.

Deadlines/Timelines

Request Issue Date	Wednesday, October 21, 2020
Quote Submission Deadline	Wednesday, November 4, 2020 5:00 p.m. CST
Selection Completed	Tuesday, November 10, 2020 at 12:00 p.m. CST

Quote Submission

A signed quote must be submitted on letterhead directly to Ms. Toni Johnson via email at Toni.Johnson@dmh.ms.gov by 5:00 P.M. CST on Wednesday, November 4, 2020. Quotes received after this date and time will not be considered for this contract.

The quote must, at a minimum, contain the following information:

- 1) A detailed statement of price;
- 2) Terms of the agreement (i.e. valid dates of the quote, timeline of activities);
- 3) A detailed description of the services to be offered by the vendor to the agency; details explaining how the activities associated with the scope of work will be implemented. This section must include project goals, objectives, how youth are matched with families/adults for respite care, and name, address and telephone number of the offeror;
- 4) The organizational profile, qualifications of key staff members, prior work history, relevant work, monthly data collection for number served, outreach activities, and training and technical assistance.
- 5) Background checks for respite providers including recruiting and hiring efforts for respite providers;

Scope of Work

The scope of work for this project is included as Exhibit A.

Selection

In compliance with regulations regarding small purchases, DMH will award the contract to the vendor offering the lowest and best proposal/quote.

Pricing

DMH has allocated a maximum total contract compensation rate of up to \$45,000.00 for the contract period.

Contract Dates

The anticipated start date for this contract is November 15, 2020 with an end date of September 30, 2021.

Exhibit A – Scope of Work

Respite services for the Crossover XPand SOC are to be provided in accordance with the approved Crossover XPand proposal. Respite is a service that relieves family members from care on a temporary or emergency basis for short periods of time. Respite care services are designed to offer families the opportunity for a break from caregiving responsibilities. Respite also provides a positive experience for the individual receiving care. Respite is a required activity of the grant.

Services include:

1. Overall guidance of respite services.
2. Develop a plan to identify and recruit peer mentors in the target areas.
3. Provide training to recruits utilizing a training curriculum adopted and approved by the Department of Mental Health.
4. Provide training and technical assistance to System of Care staff and community partners regarding respite services in target areas.
5. Maintain an avenue for parents/caregivers to choose type of respite services, respite mentors as well as supports and resources. Respite services will be provided to participants in Crossover Xpand only.
6. Provide monthly report on numbers served, outreach activities, and training and technical assistance.