

**Mississippi Department of Mental Health**  
**239 North Lamar Street**  
**1101 Robert E. Lee Building**  
**Jackson, MS 39201**

**MH Bureau Director**  
(Chief Clinical Officer)

This position assists the Executive Director, Medical Director, and Deputy Executive Directors of the Mississippi Department of Mental Health in programmatic operations of the agency. Under the supervision of Deputy Executive Director of Community Operations, the Chief Clinical Officer (CCO) works in conjunction with the agency's leadership team to provide guidance of clinical operations.

The Chief Clinical Officer is responsible for a focus on evidence-based practices and reviewing data both within inpatient services and community service. This position will promote the continuous improvement of services that are provided in our local communities and a continuity of care. The Chief Clinical Officer is responsible for the supervision of the following areas:

- The Division of ID/DD Home and Community Based Waiver is responsible for supervising the Program Administrators that determine initial eligibility and annual recertification of persons seeking Home and Community Based Services (HCBS). This division monitors providers for adherence to DMH Operational Standards and HCBS Final Rule requirements; provides technical assistance and training for Support Coordinators; supervises and implements the state ID/DD Waiver Program; collaborates with the Division of Medicaid; and monitors the Final Rule Assessments and follow-ups indicated by CMS and MS Medicaid.
- The Division of IDD Community Support is responsible for supervising the Program Administrators that determine initial eligibility and annual recertification of persons seeking Home and Community Based Services (HCBS). This division oversees monitoring of providers for adherence to DMH Operational Standards and HCBS Final Rule requirements; providing technical assistance and training for Targeted Case Managers; and Preadmission Screening and Resident Review (PASRR) eligibility determinations and data collection and review.

Examples of work performed in this classification include, but are not limited to, the following:

- Collaborates with the executive team to play a key role in the overall development, strategic planning, service delivery, and management of the organization.
- Promotes a leadership culture that listens, encourages participation and communicates effectively.
- Provides support to DMH Programs by being readily accessible to collaborate on daily issues that fall outside routine policy and procedures.
- Supports the overall vision, values and mission of the agency and provide leadership support for the agency's key strategic areas.
- Maximizes involvement on the Quality Improvement Team within the Bureau of Certification and Quality Outcomes by raising and resolving issues to include, but not limited to, the revision of policies and procedures. Provides insight for revisions to the DMH Operational Standards for DMH Certified Providers. Assist with regular review and updates to agency-wide and program-specific Policies and Procedures.
- Supports the fidelity reviews for core community-based mental health services and supports.
- Ensures that services are provided using best practices and evidence-based principles.
- Collaborates with appropriate personnel to ensure that Continuing Education opportunities are progressive and meeting the needs of the clinicians.
- Establishes an IDD Clinical Taskforce and MH Clinical Taskforce at the state operated programs.

- Promotes the highest degree of integrity and ethics while carrying out job responsibilities.
- Works with various advisory councils at the state, local, and national level, on mental health, developmental disabilities, alcohol, and drug abuse in coordinating the efforts of the Board, the Department and other organizations, and agencies involved in behavioral health, addictive services, and intellectual and developmental disabilities.
- Supports the development and implementation of tools and training, and implements policies and procedures to drive forward a culture of Recovery and Resiliency Oriented System of Care and Trauma-Informed Care to ensure that quality and comprehensive service is being delivered on all levels.
- Reviews and responds to legal concerns or requests regarding clinical services.
- Collaborates with administrative staff in grant writing and reporting. Reviews outcomes measures and use of evidence-based practices in grants to DMH Certified Providers.
- Prioritizes the use of best and evidence-based practices, including researching programming trends and current practices being used in other states.
- Establishes and maintains a high level of care and respect for, and communication with all DMH staff and DMH Certified Providers. Builds and maintains strong working relationships with DMH staff, as well as external stakeholders. Creates a work climate that emphasizes collective team performance.
- Represents DMH at the local and national level by participating in networking and educational opportunities and promoting the positive reputation of the organization.
- Other duties as identified.

Minimum Qualifications/Preference will be given to those with:

- Doctoral degree in psychology, nursing, counseling, social work, or related field with extensive experience in the delivery of clinical services.
- A minimum of six (6) years of experience and knowledge of direct behavioral health and IDD services, including assessment, treatment, and consultation.
- Knowledge of clinical research literature.
- Program development, data analysis, and performance management experience.
- Excellent organizational and interpersonal skills.
- Experience and comfort working within inpatient and community-based services.
- Exceptional verbal and written communication skills, with astute ability to articulately present material in front of large audience.
- Team-player outlook. Strong organizational, project management and problem-solving skills with impeccable multi-tasking abilities.
- Ability to be flexible to the daily changing needs within the state's mental health system and to handle obstacles with compassion and resolve.
- Working knowledge about the Mississippi Department of Mental Health.
- Knowledge of evidence-based and best practices.

**Starting Salary:** \$80,033.64

**Deadline to apply:** January 15, 2021

**Note:** This employment opportunity is a **DMH Agency Only Opportunity**. This means it is only open to employees who are currently employed within DMH. All interested applicants must submit their resume' electronically to Toni Johnson at [Toni.Johnson@dmh.ms.gov](mailto:Toni.Johnson@dmh.ms.gov).