

**Mississippi Department of Mental Health
239 North Lamar Street
1101 Robert E. Lee Building
Jackson, MS 39201**

**www.dmh.ms.gov
(601) 359-1288**

**Program Specialist Supervisor
Bureau of Behavioral Health Services**

This position is available in the MS Department of Mental Health's Bureau of Behavioral Health Services. The incumbent will serve as the Director for the Adult Community Services Division and will report directly to the Director of the Bureau of Community Services. The responsibilities for this position include: directing the day to day operations of the division and providing administrative supervision and support to staff in that division; supervising the development, coordination and maintenance for adult community mental health services to include Psychosocial Rehabilitation Services, Senior PSR, Programs of Assertive Community Treatment, Crisis Stabilization Services, Crisis Intervention Teams, Holding Facilities, Intensive Outreach & Recovery Teams, Intensive Community Support Services, Community Support Services, Housing, PATH, Supported Employment and trainings.

The incumbent will be responsible for maintaining databases for reporting, providing reports for the DMH State Plan, Strategic Plan, and Legislative Budget Office as needed; supervising the management of approximately 200 federal and state funded grants to community providers and providing support, review, and approval of programmatic aspects of cash request, data collection, and technical assistance.

Minimum qualifications:

Education/Licensure:

A Master's Degree from an accredited four-year college or university in business administration, child development, communicative disorders, counseling, education, guidance and counseling, nursing, psychology, sociology, social work, special education, speech pathology, or a directly related field;

AND

Experience:

Five (5) years of experience in work closely related to the described duties, of which three (3) years must have been in a supervisory capacity;

Preference will be given to those with:

- ❖ Direct experience working with people who have mental illness, substance use disorders, and intellectual and developmental disabilities
- ❖ Familiarity with crisis services
- ❖ Familiarity with the DMH commitment process
- ❖ Experience with grant management

Salary: \$61,416.94

Deadline to apply: January 21, 2022

Interested applicants must submit their resume to the attention of Toni Johnson at the MS Department of Mental Health, 239 North Lamar Street, 1101 Robert E. Lee Building, Jackson, MS 39201 or via e-mail at Toni.Johnson@dmh.ms.gov. For additional information please contact Toni Johnson at 601-359-6244.