



**Mississippi Department of Mental Health**  
**Provider Bulletin**  
**Number IO0093**

<b>Subject: Clarification of data submission to DMH.</b>	<b>Issue Date: May 5, 2020</b> <b>Effective Date: May 5, 2020</b>
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**Scope**

All DMH Certified Providers

**Purpose**

Clarify the Operational Standards requirements for all DMH Certified Providers.

**Background**

The *2016 Operational Standards for Mental Health, Intellectual and Developmental Disabilities and Substance Use Disorders Community Service Providers* addresses the requirements for providers to submit client level data to DMH.

**Subject**

**Rule 2.5 E.** Providers must maintain current and accurate data for submission of all reports and data, within established time frames, as required by the DMH according to the DMH Manual of Uniform Data Standards.

Client Data Submission to DMH      On July 21, 2020, the legacy CDR (Central Data Repository) system will be unavailable to submit June 2020 data. Your client level data for June 2020 will not be submitted to the Federal system after July 20, 2020.

On July 21, 2020, the legacy StateID will be converted to the new Unique Client ID to match the WITS Unique Client ID. This will be done at the State level and the Federal level for ongoing reporting.

On August 1, 2020, DMH will begin processing provider’s client level data in the WITS Data Warehouse. The DMH certified providers are required to enter clients into WITS that are not submitting data to the WITS Data Warehouse.

On August 20, 2020, DMH will begin processing Provider's client level data in WITS via the 837P and Companion Guide billing interface. The claims level data will be adjudicated by DMH staff for a report to be generated to include with a Provider's cash request. The 837P and Companion Guide billing file is for grant funded Providers only. Providers that do not receive grant funding from DMH are not required to submit an 837P billing file to WITS.

Client level data that has not been submitted to the WITS Data Warehouse will be rejected in the 837P billing file upload to WITS.

### **Provider Impact**

Failure to comply with the data submission requirements will be considered non-compliant and subject the provider to administrative action. DMH is available to provide Technical Assistance to certified providers to assist with meeting this expectation.

*End of Provider Bulletin*