

Mississippi Public Health Institute Time Limited Positions

The Mississippi Public Health Institute (MSPHI) is a nonprofit organization established in 2011 to engage in partnerships and activities to improve the health of all Mississippians.

Candidates will be asked to demonstrate their abilities (writing or oral communication) through an exercise during the interview.

To apply, please submit resume and cover letter tlock@msphi.org. Please put Interested Candidate in the subject line. You will receive a confirmation that your information was received. **No phone calls or drop-ins please**

Care Coordinator

Project Role: Works to bridge communication among EMS (Emergency Medical Service) workers, medical providers, law enforcement, outside professionals and in-house behavioral health providers. Keeps clients engaged in their care; meet with clients regularly to offer one-on-one support, help develop recovery plans, coping methods, and rehabilitation strategies with the client. Assist with arranging medical appointments, therapy sessions, support groups, and other resources to aid the client. The care coordinator will help to build a collective sense of community for clients, and help clients to create meaningful lives in the community.

MSPHI will contract with six (6) Care Coordinators in high-need areas of the State of Mississippi to provide intensive on-site care for individuals receiving EMS care for overdose. Preference will be given to individuals in the 6-service area: Adams, Alcorn, Lauderdale, Panola, Pearl River and Washington counties.

Candidate will receive intensive online and face-to-face training for Care Coordinators.

MSPHI is seeking compassionate care coordinators to assist and guide clients. Successful candidates should be empathetic and possess exceptional interpersonal communication skills, provide effective interventions and emotional support.

Duties and Responsibilities:

- Assist in arranging medical appointments, therapy sessions, support groups and other resources to aid clients.
- Observe and document the client's behavior, schedule, and activities.
- Reporting any unusual behavior, conflicts, or recovery deviations to the relevant professions.
- Coordinating the client's logistics such as medical appointment and therapy sessions, among others.
- Responding to call-outs and client emergencies as needed.
- Adhering to the referral process.
- Be familiar with and implement client navigation processes.
- Create working relationships with statewide A&D Treatment facility directors or the facility's outreach connections.

- Network and make connections with other Recovery-Oriented organizations and groups to promote learning, social skill development, and recreational skills for those in recovery to help them integrate back into their community and acquire a sense of belonging.
- Connect peers in recovery with professional and nonprofessional services available in the community that can help meet his or her needs on the path to recovery.
- Provide concrete assistance to help individuals in recovery complete and accomplish goals and tasks.
- Share knowledge and information and/or provide life or vocational skills training.
- Demonstrate empathy, caring, or concern to bolster the self-esteem and confidence of individuals in recovery.
- Offer one-on-one support, coaching, and/or mentoring sessions.
- Facilitate or lead recovery-oriented groups and group activities.

Qualifications:

Minimum: High school Diploma; DMH Peer Support Specialist Certification (preferred); The applicant must demonstrate proficiency in reading and writing.

Bachelor's Degree or higher from an accredited four-year college or university in Public Health, Social, Biological or Health Sciences, Education, Public Administration, **or related discipline and at least 3 years of experience in prevention or related field.**

Skills:

- Knowledge of substance use prevention
- Proficient verbal and written communication skills
- Effectively manages case load
- Ability to work with multiple agencies and effectively carry out directions as communicated
- Willing to attend on-going staff development and training
- Works well both independently and as part of a team
- Flexibility; nimble in response to an evolving workload
- Self-starter who can prioritize tasks and manage his/her time

Travel:

State and local travel will be required, as required to fulfill expectation of BJA.

Salary:

\$40,000

Hours per week:

40 hours per week.