	Mississippi Department of Mental Health **Provider Bulletin** **Number IO0130**
Subject: Clarification of Data Submission to DMH via InfoBridge (Data Warehouse) and WITS	**Issue Date:** October 26, 2022 **Effective Date: Immediately**

Scope

DMH Certified Providers

Purpose

The purpose of this bulletin is to clarify data submission requirements and established time frames as indicated in the *2020 Operational Standards for Mental Health, Intellectual and Developmental Disabilities and Substance Use Community Service Providers*.

Title 24: Mental Health > Part 2 Chapter 2 > Certification > Rule 2.5: DMH Certification Criteria

Section D. *Agency providers must maintain current and accurate data for submission of all reports and data utilizing the Web Infrastructure for Treatment Services (WITS). The data must be submitted within established time frames, as required by the DMH Provider Contract and Billing Manual and the Data Warehouse Submission Guidelines.*

Background

Effective July 1, 2020, the **WITS** and **InfoBridge (Data Warehouse)** systems were implemented for DMH Certified Providers to report substance use and mental health treatment data and certified services rendered to clients. InfoBridge is the DMH central repository in which the data is stored and utilized for state and federal reporting. DMH certified providers have the option of either manually entering the data required by Rule 2.5D into the Web Infrastructure for Treatment Services (WITS) System or uploading dataset files to the Infobridge (Data Warehouse) System. All DMH grant fee for service reimbursements will be facilitated through the WITS system.

Subject

I. **Web Infrastructure for Treatment Services (WITS) System Data Requirements**

    a. DMH Certified Providers are required to enter all client data and services (as certified through DMH) into the WITS production system **by the 15th of every month** for prior month's services rendered to clients. Client data submitted to the Web Infrastructure for Treatment Services (WITS) system is transmitted nightly to InfoBridge (Data Warehouse).

    b. DMH Grant-Funded providers who also report billable services to WITS should utilize the agency billing process in WITS to manually submit claim batches to DMH **by the 20th of every**

month for prior month's services.

    c. DMH Certified Providers manually entering all data into WITS will utilize InfoBridge (Data Warehouse) to view DMH developed reports.

II.   InfoBridge (Data Warehouse) – Provider EMR and EHR Data File Uploads

    a. DMH Certified Providers with existing EMR or EHR systems may work with their vendors to develop a download of the required datasets from their system and upload those files to InfoBridge (Data Warehouse) for client data and service reporting.

    b. If the providers' internal systems are not properly configured for reporting to InfoBridge (Data Warehouse), they must manually enter all data into WITS until they are ready to utilize InfoBridge (Data Warehouse). During this time, the provider and vendor will need to work closely with DMH to ensure data is not duplicated.

    c. Client and service level data submitted to InfoBridge (Data Warehouse) via file uploads is to be reported by the **15th of every month** for prior month's services rendered to clients.

    d. DMH Grant-Funded providers utilizing InfoBridge (Data Warehouse) are to report billable claims to WITS via the 837P billing file upload process by the **20th of every month** for prior month's services.

    e. DMH Certified Providers currently utilizing InfoBridge (Data Warehouse) for client data and service reporting should **only utilize the WITS system for the following**:

        i. Uploading 837P files for DMH grant-billable claim submissions

        ii. GPRA reporting (for SOR and MERC19 related grant recipients ONLY)

        iii. Mobile Crisis Emergency Response Team (MCeRT) client contact reporting

Provider Impact

Failure to comply with the data submission requirements will be considered non-compliant and subject the provider to administrative action.

Who to Contact

For WITS and/or InfoBridge (Data Warehouse) related questions or for technical assistance, please send an email to ehrhelpdesk@dmh.ms.gov.

For additional questions related to data requirements, please contact Kim Wood, Chief Information Officer, at Kim.wood@dmh.ms.gov or (601) 359-5182.

End of Provider
Bulletin