

**Staff Person for Submission:** Ms. Felita Bell

**PowerForm Link:** [https://na3.docusign.net/Member/PowerFormSigning.aspx?](https://na3.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=2dd73a85-543b-4338-8979-cf859cdeb13b&env=na3&acct=f03caff0-d8b6-4e91-ba70-c12592a3e516&v=2)

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**Bureau of Behavioral Health Services  
Division of Alcohol and Drug Addiction Treatment Services**

**PPWMDC CHILD CARE SPECIALIST PROGRAM**

**Request for Proposal Application**

*Funded by the Substance Use Prevention, Treatment, & Recovery Services Block Grant - Supplemental*

**Due Date: June 9, 2023**

**Pregnant and Parenting Women and Men with  
Dependent Children Childcare Specialist Program**  
*Cost Reimbursement*

- I. The Department of Mental Health, Bureau of Behavioral Health/ Division of Alcohol and Drug Addiction Treatment Services is now accepting funding proposals for the state fiscal year 2024. This proposal application is eligible to all Mississippi Department of Mental Health (DMH) certified PPWDC providers who are in good standing. However, DMH certification is not a guarantee of funding. All submitted proposals will be evaluated by a panel of reviewers using the posted competitive grant scoring rubric. Not all submitted proposals may be funded, but comprehensive feedback will be provided to all providers, particularly if their application was not funded for the current fiscal year.**

The funding associated with this grant opportunity is meant to defray a proportion of operational costs for the service.

Please note that all grants are contingent on the funding by the Mississippi State Legislature and/or the Federal Government. The submission of this application to the Department of Mental Health is not a guarantee of funding.

**II. Application Guidelines**

**Required Forms**

*Please submit the following required forms which can be found in the MS Department of Mental Health's Service Provider Manual.*

1. Proposed Budget Summary Form: 100-1
2. Proposed Budget Personnel Form: 100-2
3. Proposed Budget Line-Item Form: 100-3
4. Budget Narrative/Justification
5. Program Narrative (not to exceed 3 pages) which addresses section V, part A & B.

**III. Grant Description**

The Mississippi Department of Mental Health (MSDMH), Division of Alcohol and Drug Addiction Treatment Services (DADATS) is continuing a temporary pilot program to address the childcare needs of the Pregnant and Parenting Women and Men with Dependent Children (PPWMDC) Program.

One specific need is the educational and developmental needs of children of the clients who are in treatment. This grant continuation is designed to enhance the PPWMDC programs that may need assistance in this area. Each PPWMDC program will need to hire an Early Childhood Development childcare specialist for children (ages 2-5 years) of the mothers and or fathers who are in treatment. The temporary program is designed to allow the child to receive structured instruction, learning, and nurturing, while housed in a controlled and inviting setting. Being in this type of setting will enhance the child's development and/or growth, which will alleviate idle time and the notion of baby-sitting the child or children.

The hired childcare specialist should have a minimum of 4 years of experience in the field of Early Childhood Development. The annual salary for the childcare specialist is \$40,000 per year. FY24 marks the 3rd year of this extraordinary pilot program.

### **Outcome Measures:**

#### **Goals**

- To provide continued support to parents in substance use disorder (SUD) Residential Treatment programs.
- To develop a plan to be able to sustain emotional and intellectual development needs of the children in treatment with their parents.
- To provide quality care and child development for the children.
- To demonstrate measurable outcomes in the children's intellectual development in areas of mathematics, reading, recognition of basic shapes and colors, and other early childhood development building blocks.
- To continue the nurturing aspect of the parent/child relationship.
- To provide onsite assessments of infants and/or pre-kindergarten aged children aimed at identifying and treating their developmental needs.
- To provide therapeutic intervention for toddlers and pre-kindergarten aged children.

#### **Performance Measures**

- Number of dependents enrolled in the agency's PPWMDC program per FY.
- Number of dependent children with special needs accompanying parents enrolled in the agency's PPWMDC Program.

- Number of infants (ages 0 months to 12 months) accompanying parents enrolled in the agency's PPWMDC Program.
- Number of children (ages 0-5 years) receiving other learning assistance through government or county funded initiatives. (i.e., Early Intervention Programs throughout the state).
- Provide the average age of dependent children accompanying parents enrolled in the agency's PPWMDC Program.

### **Reporting on Performance Measures**

DMH grant recipients must review the performance of data submitted to DMH, assess the agency's progress, and use this information to improve the management of grant services. Grant recipients are also required to report on their progress addressing the goals and objective whether the agency is achieving the goals, objectives, and outcomes intended to be achieved and whether adjustments need to be made.

Grant recipients are required to submit monthly tracking forms to the Division of Alcohol and Drug Addiction Treatment Services, designated programmatic staff, along with the monthly cash requisition by the 10<sup>th</sup> of each month.

*NOTE: Please note DMH's expectation for Fiscal Year 2024 data will be published on the DMH website.*

**Subgrantees are required to submit the agency's complete PPWMDC Childcare Specialist Program Report for FY23 (July 1, 2022, to June 30, 2023) to the Division of Alcohol and Drug Addiction Treatment Services by way of a Mid-Year report by the third Friday in January 2023 and End-of-Year by the third Friday in July 2023 before the close of business.**

### **IV. Purpose of SUPTRS Funding**

The Substance Use Prevention, Treatment, and Recovery Services Block Grant (**formerly Substance Abuse Block Grant**) exists to assist Mississippians in accessing services which would otherwise be unavailable due to an inability to pay. According to the DMH Operational Standards Rule 10.7.B.1, the agency cannot turn away individuals based on inability to pay. Since SUD has historically been a non-reimbursable service for third party billing, these funds are to be used as a source of compensation to the agency who serves these individuals.

## V. Programmatic Components

### A. Service Data for FY 2023 (July 1, 2022 – June 30, 2023)

Grant recipients are required to enter service data and **performance data** into the **Data Warehouse**. The Data Warehouse is the data repository for any data that providers enter into their Electronic Health Record (EHR) and is mapped from their EHR to the Data Warehouse. Providers are required to submit performance data for Outpatient Services rendered in FY23 to the Division of Alcohol & Drug Addiction Treatment Services by way of a Mid-Year report by the third Friday in January 2023 and End-of Year report by the third Friday in July 2023

When addressing the service data bullets below please provide data as an awardee, from the date of your initial award through June 30, 2023, or for all non-awardees as applicable through June 30, 2023.

- The number of families served during FY 2023.
- The number of dependents enrolled in the agency's PPWMDC program per FY for existing awardees or for non-awardees the number of dependent children served.
- The number of dependent children with special needs accompanying parents.
- The number of infants (ages 0 months to 12 months) accompanying parents.
- The number of children (ages 0-5 years) receiving other learning assistance through government or county funded initiatives.
- The average age of dependent children accompanying parents.

### B. Programmatic Questions – Parenting Women and Men

*Please list the question before each response. Responses to questions 1 through 6 not to exceed THREE (3) pages.*

1. What is the agency's selection process for hiring a qualified childcare?
2. If the position is filled, what is the staff name and their credentials?
3. Describe the agency's ability to provide a classroom setting conducive to learning.
4. What is the name of the curriculum that will be used for the children's learning experience? Provide a detailed description of the curriculum that will be used.
5. What policies will you implement in the event a child with special needs accompanies the parent in treatment (i.e., ADHD disorders, dyslexia, auditory processing disorder, nonverbal learning disabilities, and language disorder).

6. What onsite assessments does this agency have in place to identify the child's developmental needs and their issues of sexual and physical abuse? Please provide details. If no assessment is currently in place, please provide a timeline for when and how these assessments will be implemented.

***Please return the agency's complete Request for Proposal Application to the Division of Alcohol and Drug Addiction Treatment Services on or before **JUNE 9, 2023, BY 5:00PM**, via DocuSign.***

**~End of Request for Proposal Application~**