

Staff Person for Submission: Ms. Jody Fortenberry

PowerForm Link: <https://na3.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=d55e5c4b-a120-4f37-961e-d07d6e2319d6&env=na3&acct=f03caff0-d8b6-4e91-ba70-c12592a3e516&v=2>



Mississippi Department of Mental Health

Bureau of Behavioral Health Services

Continuing Education Project

Request for Applications

Due Date: **June 9, 2023**

Please note that all grants are contingent on the funding by the Mississippi State Legislature and/or the Federal Government. The submission of this application to the Department of Mental Health is not a guarantee of funding.

The Department of Mental Health, Bureau of Behavioral Health Services/ Division of Peer Recovery and Support is now accepting funding proposals for the state fiscal year 2024. This proposal application is eligible to all Mississippi Department of Mental Health (DMH) certified providers in good standing. However, DMH certification is not a guarantee of funding. All submitted proposals will be evaluated by a panel of reviewers using the posted competitive grant scoring rubric. Not all submitted proposals may be funded, but comprehensive feedback will be provided to all providers, particularly if their application was not funded for the current fiscal year.

The funding associated with this grant opportunity is meant to defray a proportion of operational costs for the service.

Cash requests will only be signed and processed for payment after the Department of Mental Health has received required data outcomes and/or metrics specific to the respective grant.

Continuing Education Project

This funding is to provide state-wide evidence-based continuing education trainings free of charge to trained peer support specialists serving in all Peer Support Service and Peer Bridger projects. Continuing education course topics are to include but are not limited to:

- Components of Recovery
- Recovery Support Plan
- Person Centered Recovery Oriented Progress Notes
- Community Asset Mapping
- Assessing your Peer Support Specialist Program in Accordance with Minimum Standards
- Environment and Language that Promotes Recovery
- Integrating Peer Support Specialists, Creating Partnerships
- Building An Effective Peer Support Program
- Motivational Interviewing
- Relapse Prevention
- Peer Specialist Ethics
- How Peer Support Complement Other Services
- Role of Peer Support in Re-entry (from Jails, Prisons, and Hospitals)
- Overcoming Barriers & Recognizing the Unique Value of Peer Support Specialists with Prior Justice Involvement
- Ethics, Boundaries, and Dual Relationships

This funding will also provide training initiatives focusing on forensic peer support services. This educational opportunity is designed to enhance the capacity of Certified Peer Specialists and

Recovery Specialists to fulfill a serious gap in supportive services for justice involved individuals. Grounded in the philosophy of peer support services, this training uses a mutual-learning approach and dialogue-driven process to develop understanding of the impact of forensic involvement and introduces the Sequential Intercept Model as a tool to highlight the unique needs of individuals and discover resources necessary to effectively navigate within and beyond the criminal justice system. These trainings should target peer specialists that are a part of the following programs/projects:

- MS Department of Corrections (MDOC)
- Intensive Community Outreach and Recovery Team (I-CORT)
- Programs of Assertive Community Treatment (PACT) Teams
- Reduce Recidivism Recently Incarcerated (RRRI) Pilot Program
- Court Liaison Program
- Mobile Crisis Response Teams (MCeRTs)

The Mississippi Department of Mental Health’s Bureau of Behavioral Health Services is now accepting proposals for the Substance Abuse Block Grant – Continuing Education Project for state fiscal year 2024 (July 1, 2023 – June 30, 2024).

I. Application Guidelines – Continuing Education Project

A. Required Forms

Please submit the following required forms which can be found in the MS Department of Mental Health’s Service Provider Manual.

1. Proposed Budget Summary Form: 100-1
2. Proposed Budget Personnel Form: 100-2
3. Proposed Budget Line-Item Form: 100-3
4. Budget Narrative/Justification
5. Program Narrative (not to exceed 3 pages)

Outcome Measures Goals

- Provide continuing education trainings to trained peer specialists and support staff serving in all Peer Support Service and Peer Bridger projects.
- Provide continuing education trainings training to peer support staff serving in all programs designed to support individuals with lived experienced and/or during their involvement in the Criminal Justice System.

Performance Measures

- Submit supporting data of all trainings conducted in connection to Peer Support Service and Peer Bridger Projects.

- Submit supporting data of all individuals trained in connection to Peer Support Service and Peer Bridger Projects.
- Submit supporting data of all trainings conducted in connection to peer support staff serving in programs designed to support individuals with lived experienced and/or during their involvement in the Criminal Justice System.
- Submit supporting data of all individuals trained in connection to peer support staff serving in all programs designed to support individuals with lived experienced and/or during their involvement in the Criminal Justice System.

Reporting on Performance Measures

DMH grant recipients must review the performance data they submit to DMH, assess their progress, and use this information to improve the management of their grant. Recipients are also required to report on their progress addressing the goals and objectives identified in the grant. The assessment should be designed to help you determine whether you are achieving the goals, objectives, and outcomes you intend to achieve and whether adjustments need to be made. You will be required to submit a monthly report on the performance measures in your grant when you submit your cash request.

II. Requirements & Grant Criteria

- Provider approved to receive funding for Continuing Education Project agrees to provide performance reports, service information, and fiscal information to the MS Department of Mental Health as required and requested.
- Services funded through grants and enhancements administered by the MS Department of Mental health must be in compliance with the most recent version of the MS DMH Operational Standards of Service.**
- All services must be provided non-discriminately regardless of race, sex, age, creed, national origin, disability, or the ability to pay (DMH Operational Standards, Rule 10.7.B.1).
- This grant funding allows for contractual service staff within a provider agency or organization.
- This is a **COST REIMBURSEMENT** grant, and **no** fee-for-service billing is allowed.
- Travel: Travel reimbursement listed in the budget cannot exceed the current State of Mississippi mileage reimbursement rate, currently \$0.655 per mile. Mileage reimbursement rates are located on the Mississippi Department of Finance and Administration website: [Privately Owned Vehicle \(POV\) Mileage Reimbursement Rates | GSA](#).
- Indirect/administrative costs listed in the budget cannot exceed 8% of the budget total.
- Provide a list of staff from the Proposed Budget Personnel Form 100-2 which

also provides a portion of their time to other grant funded services, to include; the grant funded service, the position the staff holds, and the percentage of time the staff will be providing the other service(s).

- i. Agencies that are not able to meet the required goals/objectives of this service funding and are not able to submit timely and accurate data as required by DMH may not be eligible for future funding for this service.

III. Required Data Report(s):

1. Reporting will be on a monthly basis and are to include the following:
 - a. List the type, number and location of trainings performed;
 - b. List the number of participants attending each training;
 - c. Number of participants that successfully completed each training;
 - d. List any additional TA, presentations, and social media interactions conducted.
2. Central Office Outreach Monthly Reporting Forms are to be completed and emailed to the Director of Peer Recovery & Support by the 3rd of the following month to latarsha.michael@dmh.ms.gov.

SABG funding for Continuing Education Project Acknowledgements:

Initial Below:

_____ The agency will comply with all regulations set forth in this document.

_____ I understand that upon receipt of award announcement, the agency will sign an Assurances Agreement with the MS Department of Mental Health for funds state fiscal year 2024 (July 1, 2023 – June 30, 2024).

Sign and Date Below:

Name of Agency:

Executive Director:

Date:
