

**Staff Person for Submission:** Ms. Jody Fortenberry

**PowerForm Link:** [https://na3.docusign.net/Member/](https://na3.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=d55e5c4b-a120-4f37-961e-d07d6e2319d6&env=na3&acct=f03caff0-d8b6-4e91-ba70-c12592a3e516&v=2)

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Mississippi Department of Mental Health

Bureau of Behavioral Health Services

**Personal Outcome Measures (POM)**

Request for Applications

Due Date: **June 9, 2023**

**Please note that all grants are contingent on the funding by the Mississippi State Legislature and/or the Federal Government. The submission of this application to the Department of Mental Health is not a guarantee of funding.**

**The Department of Mental Health, Bureau of Behavioral Health Services/ Division of Peer Recovery and Support is now accepting funding proposals for the state fiscal year 2024. This proposal application is eligible to all Mississippi Department of Mental Health (DMH) certified providers who are in good standing. However, DMH certification is not a guarantee of funding. All submitted proposals will be evaluated by a panel of reviewers using the posted competitive grant scoring rubric. Not all submitted proposals may be funded, but comprehensive feedback will be provided to all providers, particularly if their application was not funded for the current fiscal year.**

**The funding associated with the grant opportunity is meant to defray a proportion of operational costs for the service.**

**Cash requests will only be signed and processed for payment after the Department of Mental Health has received required data outcomes and/or metrics specific to the respective grant.**

### **Personal Outcome Measures (POM)**

This funding is intended to provide Personal Outcome Measure interviews, reports and/or technical assistance to the agencies certified by the Department of Mental Health. Personal Outcome Measures are a powerful tool to ensure supports and services are truly person-centered. In a Personal Outcome Measures interview, 21 indicators are used to understand the presence, importance and achievement of outcomes, involving choice, health, safety, social capital, relationships, rights, goals, dreams, employment and more. The insight gained during a Personal Outcome Measures interview can then be used to inform a person-centered plan, and at an aggregate level, influence an organization's strategic plan. POM's are an essential part of Mississippi's transformation to a Person-Centered Recovery Oriented System of Care.

**The Department of Mental Health/Bureau of Behavioral Health Services is now accepting funding continuation applications for state fiscal year 2024 (July 1, 2023 – June 30, 2024).**

**A. Application Guideline Requirements: Please submit the following required forms which can be found in the MS Department of Mental Health's Service Provider Manual.**

1. Proposed Budget Summary Form: 100-1
2. Proposed Budget Personnel Form: 100-2

3. Proposed Budget Line Item Form: 100-3
4. Budget Narrative/Justification.
5. Program Narrative (**not to exceed 3 pages**) which addresses B – E.

## **B. Outcome Measures**

### **1. Goals**

- a. To provide Personal Outcome Measure interviews, reports and/or technical assistance to the agencies certified by the Department of Mental Health.
- b. To ensure supports and services are truly person-centered.

### **2. Performance Measures**

- a. Number of agencies in which POMs were performed.
- b. Report of the 21 outcomes and how each agency compares to state and national percentages. Agency reports due to DMH within 7 working days post interview visit.
- c. Provide list of providers where technical assistance and training was provided.

### **3. Reporting on Performance Measures**

DMH grant recipients must review the performance data they submit to DMH, assess their progress, and use this information to improve the management of their grant. Recipients are also required to report on their progress addressing the goals and objectives identified in the grant. The assessment should be designed to help you determine whether you are achieving the goals, objectives, and outcomes you intend to achieve and whether adjustments need to be made. You will be required to submit a monthly report on the performance measures in your grant when you submit your cash request.

## **C. Specific Requirements:**

1. Provide Personal Outcome interviews with individuals receiving Peer Recovery Support Services (PRSS) from Department of Mental Health certified providers.
2. Provide technical assistance to DMH Providers to address Mississippi's transformation to a Person-Centered Recovery Oriented System of Care.
3. Develop and provide POM reports to providers and DMH.

4. Staff successfully complete training to become certified in completing Personal Outcome Measure interviews, reports and/or technical assistance to the agencies certified by the Department of Mental Health.

**D. Other Guidelines:**

1. Any travel reimbursement listed in the budget cannot exceed the current State of Mississippi mileage reimbursement rate, currently \$0.655 per mile. Mileage reimbursement rates are located on the Mississippi Department of Finance and Administration website: [Privately Owned Vehicle \(POV\) Mileage Reimbursement Rates | GSA](#)
2. Indirect/administrative costs listed in the budget cannot exceed 8% of the budget total.
3. Provide a list of staff from the Proposed Budget Personnel Form 100-2 which also provides a portion of their time to other grant funded services, to include the grant funded service, the position the staff holds, and the percentage of time the staff will be providing the other service(s).
4. Agencies that are not able to meet the required goals/objectives of this service funding and are not able to submit timely and accurate data as required by DMH may not be eligible for future funding for this service.

**E. Required Data Report(s):**

1. Reporting will be on a monthly basis to include items a-e:
  - a. List agencies in which POMs were performed.
  - b. List POM interviewers who participated on each visit.
  - c. List number of POM interviews conducted on each visit.
  - d. Provide a report of the twenty-one (21) outcomes and how each agency compares to state and national percentages. Agency reports due to DMH within 7 working days post interview visit.
  - e. Provide list of providers where technical assistance and training was provided.
2. Reports are due by the 10<sup>th</sup> of the following month to be emailed to the Peer Support Services Project Coordinator and/or Division Director of Peer Recovery & Support.
3. The year-end report addressing Item 1 (all) are required at the end of the fiscal grant funded year.



## PERSONAL OUTCOME MEASURES

### Monthly Report

*Due by the 10<sup>th</sup> of the following month*

Agency: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Month/Year: \_\_\_\_\_

| DATA COLLECTION  | NUMBERS                  |
|--|--------------------------|
| 1. Number of agencies in which POMS were performed           |                          |
| 2. Number of POM Interviewers who participated on each visit |                          |
| 3. Number of organizations who participated in TA            | ]                        |
| 4. Number of person(s) who participated in TA                | [                      ] |
| 5. Number of POM interviews conducted.                       | [                        |
| SIGNATURE OF STAFF   |                          |