

CCBHC State Planning Grant Steering Committee: Stakeholder Engagement Committee

December 27, 2023 Notes

Attendees: Jody Fortenberry; Dr. Joy Hogge; Jason McCarty; Rita Porter; Mark Scott; Merideth Selby; Rebecca Small; Stephanie Stout; Amy Swanson; Nikki Tapp

Welcome and Introductions

- Everyone shared their name, organization and something yummy they ate over the last week.

Shared overview of the purpose of the Stakeholder Engagement Committee

Engage people with lived/living experience, peers, and peer organizations, FQHCs and other healthcare providers, community stakeholders, tribal organizations, BH providers, schools, corrections stakeholders, and other impacted communities.

Activities:

- Convene a Stakeholder Engagement Committee
- Identify and recruit stakeholders critical for CCBHC efforts.
- Share input on CCBHC communications and grant materials
- Provide feedback on the Mississippi Department of Mental Health (DMH)'s Family and Client Engagement Playbook
- Advise on CCBHC implementation efforts
- Give input on the DMH template for annual Community Needs Assessment and toolkit

Discussion Items

1. Monthly meeting. Although we established two times to meet a month, we need to select only one time to meet. To prepare for the Demonstration Application, we need to build in more time for the teams to prepare this application. We need to identify one monthly meeting time. Do we want to choose the first or last Wednesday of every month at 9 a.m?
 - a. *Actions Taken: The Committee selected last Wednesday of every month at 9 a.m.*
2. January convening. Invitations were sent and RSVPs captured.
 - a. *Actions Taken:*
 - i. *The Committee reviewed RSVP list and identified additional contacts for follow-up.*
 - ii. *Committee members suggested that we include representatives on the panel that can speak to diversity, equity and inclusion.*
 - iii. *Jason McCarty will supply DMH staff with suggestions on capturing personal pronouns. They include:*
Personal Pronoun(s)
 3. He/ Him/ His
 4. She/ Her/ Hers
 5. They/ Them / Theirs
 6. Not listed
 7. Prefer not to disclose

- i. *Suggestions to update the panel discussion questions included adding additional questions on:*
 - How does your work include the values of the people you serve?
 - What steps does your organization take to represent peers, families, and ensure diversity and inclusion?

Next Meeting Topic

Review CCBHC Certification Criteria

- Category 1: Staffing

Discuss Mississippi's Family/Client Engagement Resource

- Provide input on the final draft resource, including helping us identify a detailed appendix that identified all peer and family organizations, their services, trainings, resources, availability to support requirements, etc.
- Hold work sessions with Regions 6 and 14 on their efforts

Mississippi's Community Needs Assessment (Date to be reviewed, TBD)

- Review 2023 Results
- Provide feedback on the template for 2024 community needs assessment
- Review and provide input for the community needs assessment toolkit
- Support efforts to distribute 2024 community needs assessments