



**Mississippi Department of Mental Health
Provider Bulletin
Number IO0164**

Subject: Clarification of Data Submission to DMH via InfoBridge (Data Warehouse) and WITS (Web Infrastructure for Treatment Services)

Issue Date: May 12, 2025
Effective Date: Immediately

Scope

All DMH-Certified Providers

Purpose

The purpose of this bulletin is to clarify data submission requirements, designated data submission software systems, and established reporting deadlines, as indicated in the [2024 DMH Operational Standards](#) for Mental Health, Intellectual and Developmental Disabilities, and Substance Use Community Service Providers.

Title 24: Mental Health > Part 2 Chapter 2 > Provider Certification Organization and Structure > Rule 2.12: DMH Provider Data Requirements

Background

The **WITS** and **InfoBridge (Data Warehouse)** systems were implemented for grant-funded DMH Certified Providers (that offer behavioral health services) to report client data, substance use & mental health treatment data, service event (client encounter) data, and billable claims data to DMH.

The WITS system is also utilized for prevention planning and implementation, grant billing of reimbursable claims (specifically for DMH Fee-for-Service Grants reimbursement, excluding DOM or other funding sources), Government Performance and Results Act (GPRA) assessment data reporting, and the reporting of Mobile Crisis Emergency Response Team (MCERT) client contacts.

InfoBridge (Data Warehouse) is the DMH central data repository in which client, treatment episode, and service event data is uploaded, stored and utilized for state and federal reporting.

DMH Certified Providers, who receive grant funds from DMH, have the option of either manually entering data into the Web Infrastructure for Treatment Services (WITS) System or uploading dataset files to the InfoBridge (Data Warehouse) System as required by Rule 2.12 of the 2024 DMH Operational Standards. All DMH fee-for-service grant reimbursements are facilitated through the WITS system, via manual data entry of billable claims or via 837P file uploads (for Data Warehouse submitters) to maintain compliance with federal grant requirements.

Additionally, prospective DMH Certified Providers will receive guidance on the data systems, contacts and resources during their application process and are required to sign an agreement acknowledging these data submission requirements.

Information

DMH Certified Providers must maintain compliance with the DMH Operational Standards as they relate to applicable rules and requirements for data reporting. Only those DMH Certified Providers that offer behavioral health services and receive grant funding from DMH are required to report client, treatment, service event, and billing data via the WITS and/or InfoBridge (Data Warehouse) systems as outlined below:

I. Web Infrastructure for Treatment Services (WITS) System Data Requirements

- a. DMH Certified Providers that receive grant funding from DMH are required to enter all client, treatment episode, and service data (encounters) into the WITS production system **by the 15th of every month** for prior month's services rendered to clients. Client data that has been reported to the WITS system is transmitted nightly to InfoBridge (Data Warehouse).
- b. DMH Grant-Funded providers, who report fee-for-service grant billable claims to DMH, should utilize the agency billing process in WITS to manually submit claim batches **by the 20th of every month** for prior month's services.
- c. Providers that receive DMH grant funds for prevention plan reporting or to report Mobile Crisis Emergency Response Team (MCERT) contacts should enter all data into the corresponding modules within the WITS system.
- d. WITS end-users will have access to view their agency's respective data by generating ad hoc reports that are available in the WITS system.
- e. For more information regarding WITS data requirements and training, please refer to the WITS end-user guides and training videos located on the WITS Documentation page of the DMH website <https://www.dmh.ms.gov/providers/wits/>.

II. InfoBridge (Data Warehouse)- Provider EMR and EHR Data File Uploads

- a. DMH Certified Providers, who receive grant funding and have their own internal EHR or EMR software systems, may work with their software vendors to develop a download of the required datasets from their system. The downloadable files must be generated in the required format established by DMH and uploaded to InfoBridge (Data Warehouse) for client, treatment episode, and service event data reporting.
- b. If the providers' internal EHR or EMR software systems are not properly configured for reporting to InfoBridge (Data Warehouse), they must manually enter all data into WITS until they are ready to utilize InfoBridge (Data Warehouse). During this time, the provider and vendor will need to work closely with DMH to ensure data is not duplicated.
- c. Client, treatment episode, and service event datasets should be submitted to DMH via XML file uploads to InfoBridge (Data Warehouse) by the **15th of every month** for prior month's services rendered to clients.
- d. DMH grant-funded providers who utilize InfoBridge (Data Warehouse) are to report billable claims to DMH, via the 837P billing file upload to the WITS system, by the **20th of every month** for prior month's services.
- e. InfoBridge (Data Warehouse) submitters will have access to view their agency's respective data by generating ad hoc reports that are available in the Data Warehouse system.

- f. DMH Certified Providers currently utilizing InfoBridge (Data Warehouse) for client, treatment episode, and service event data reporting should only utilize the WITS system for the following:
- Uploading 837P files for DMH fee-for-service grant-billable claim submissions
 - GPRA reporting (i.e., SOR grantees and other discretionary grantees which may require GPRA assessment reporting)
 - Mobile Crisis Emergency Response Team (MCERT) client contacts reporting
 - Prevention planning and strategy implementations
- g. For more information regarding data reporting requirements for InfoBridge (Data Warehouse), please refer to the data submission guides and data set code values documents located on the WITS Documentation page of the DMH website <https://www.dmh.ms.gov/providers/wits/>.

Provider Impact

Providers who fail to abide by the data submission requirements, as set forth in Rule 2.12 of the 2024 DMH Operational Standards, will be considered non-compliant and will be subjected to administrative action.

Contacts and Resources

WITS and InfoBridge (Data Warehouse) contacts and resources (i.e., data submission guides, data set code values documents, etc.) are located under the [For Providers > WITS Documentation](https://www.dmh.ms.gov/providers/wits/) section of the DMH website (<https://www.dmh.ms.gov/providers/wits/>).

For WITS and/or InfoBridge (Data Warehouse) related questions and technical assistance, please send an email to EHRHelpdesk@dmh.ms.gov.

For additional questions regarding DMH data requirements, please send an email to Ciji Dixon, Director of State Data, at Ciji.Dixon@dmh.ms.gov, or call (601) 359-6222.

***End of Provider
Bulletin***